

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
February 12, 2007
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JANUARY 22, 2007

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School..... Mrs. Siegfried
Middle School Mrs. Turner
Elementary Schools Mrs. Limpar**

B. *Independent Study*

The Administration recommends approval of Independent Study for the following students: (V, B)

Independent Study in *Creative Writing* for Nicholas Galante for further development of writing skills and organizing ideas into full stories.

Independent Study in *Ceramics* for Robin Scales for further development of knowledge and experience with different ceramic methods.

Independent Study in *Multimedia* for Amanda Sroka for further exploration of various art media.

C. *School Trips*

The Administration recommends approval of the request for the following school trips:

- 1. Southern Lehigh High School Lacrosse Team to participate in the Dan Nolan Memorial Tournament, Williamsburg, VA from Thursday, April 26, 2007 through Saturday, April 28, 2007. (V, C-1)**
- 2. Southern Lehigh High School Choral Program to participate in the 2007 Music in the Parks Festival at Six Flags Great Adventure, Jackson, NJ on Friday, May 11, 2007. (V, C-2)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of February 12, 2007. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report. (VI, B)

C. *Audit Service Report*

The Administration recommends appointment of France, Anderson, Basile and Company, P.C. to provide audits for the School District and the Earned Income Tax Office for fiscal years ending June 30, 2007, June 30, 2008 and June 30, 2009, pursuant to the enclosed proposal. (VI, C)

D. *PlanCon Part K Submission*

The Administration recommends approval of and permission to submit enclosed PlanCon K for the General Obligation Bond Series 2007. This form is required due to the recent refunding of a portion of the General Obligation Bond Series A of 2002. (VI, D)

E. *Preliminary Adoption of 2007-2008 General Fund Budget*

The Administration will provide a revised copy of the proposed budget for the next school year. Only minor changes from the previously reviewed budget are expected.

VII. SUPPORT SERVICES

A. *Chevron Energy Solutions Payment*

For your information, the Administration has approved payment application #13 of Chevron Energy Solutions Company and release of \$209,570.00 from Citi Capital North America, Inc.

B. *Liberty Bell Elementary School Storage Addition Change Order*

The Administration recommends the approval of change order #2 for the Liberty Bell Kitchen/Grounds storage addition in the amount of \$2,813.30 to Nimaris Construction L.P. for relocating existing plumbing vent as required to allow for installation of new door 101-A, extending asphalt path to align with revised curb cutout location, and spray painting reused aluminum railing system to match adjacent railings.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers: (VIII, A-1)

Donna Anthony, Elementary

Christine Dobos, English

Cristy Shoemaker, Elementary

2. *Increment Request*

*The Administration recommends approval of salary step adjustments, effective February 1, 2007, for the following staff:

Mark Covelle, Language Arts Teacher, High School, B +15 to Masters.

Emily Costa, 2nd grade Teacher, Lower Milford, B +15 to Masters.

Brooke Ruch, Learning Support Teacher, Hopewell Elementary, B +15 to Masters.

Justina Viola, Mathematics Teacher, High School, Masters to Masters +15.

3. *Student Teachers*

*The Administration recommends approval of the following student teacher placements: (VIII, A-3)

Stephanie Adams, English, Muhlenberg College with *Heather Toto* at Middle School from March 21, 2007 through May 10, 2007.

Patricia DeMatteo, English, DeSales University with *Sheila Alder-Curtis* at High School from January 15, 2007 to April 20, 2007.

Gregory Dieter, Elementary, DeSales University with *Rochelle Adam* at Hopewell Elementary from January 16, 2007 to March 2, 2007.

Emily Klein, Psychology/Elementary, Moravian College with *Ronald Hari* at Hopewell Elementary from March 12, 2007 to April 27, 2007.

Valerie Korsak, Psychology/Elementary, Moravian College with *Carol Horvath* at Liberty Bell Elementary from March 12, 2007 to April 27, 2007.

Jennifer Rizk, Elementary/Sociology Spanish Minor, Moravian College with *Kathleen Malek* at Liberty Bell Elementary from March 12, 2007 to April 27, 2007.

Jason Saxe, Mathematics, Muhlenberg College with *Matthew Greenawald* at High School from March 21, 2007 to May 10, 2007.

Cameron Smith, Spanish, Muhlenberg College with *Patricia Combs* at High School from March 21, 2007 to May 10, 2007.

Melissa Williams, Science, DeSales University with *Joseph Helinski* and *Patricia Smiley* from January 15, 2007 to April 20, 2007.

B. *Noncertificated Staff*

1. *Resignations*

*The Administration recommends acceptance of the resignation of the following staff:

Juliet McCleery, Instructional Assistant, High School, effective January 12, 2007.

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of absence for the following staff:

Antonia Demonte, Part-time Cafeteria Worker, Liberty Bell Elementary School, Tuesday, February 20, 2007 to Friday, February 23, 2007.

Heidi Kelly, Part-time Custodian, Central Office/EIT Office, Friday, January 26, 2007 and Monday, January 29, 2007.

3. *Appointments*

*The Administration recommends approval of the following support staff: (VIII, B-3)

Kelli Guttman, 3-hour Part-time Cafeteria Worker, High School at an hourly rate of \$10.74. Ms. Guttman will fill the vacant position created with the transfer of Karen Himmelsbach to the open 4-¼ hour position, High School.

Rose Marie Keller, Accounts Payable Clerk, Central Office, at a pro-rated annual salary of \$29,220.38. Ms. Keller will fill the position created by the promotion of Andrea Scherzberg to Accountant.

Mary Nolden, Substitute Secretary, at an hourly rate of \$11.70.

Mary Nolden, Substitute Instructional Assistant, at an hourly rate of \$13.65.

Mary Nolden, Substitute Health Paraprofessional, at an hourly rate of \$11.70 (pending receipt of required paperwork).

IX. REPORTS

A. **Committee Reports**

B. **Superintendent's Report Mr. Liberati**

C. **Facilities Report**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT